



BOARD MEETING

Minutes– September 26th, 2018

Academia Antonia Alonso

Present at the Meeting: Mercedes Alonso, Mayara Costa, Shawn Stevens, Nora Lewis, Adam Kegley, Theresa Sardella, Scott Sheridan, Jennifer Burdette, Maria Alonso, Maria Matos

Meeting called to order at 5:35

Approval of September Agenda

Motion to approve by Scott Sheridan, seconded by Theresa Sardella, unanimous approval

Approval of August Meeting Minutes

Motion to approve by Scott Sheridan, seconded by Nora Lewis, unanimous approval

Public Comment

No Public comment

New Business

No new business to report

Executive Director Report

Update- Construction work on flooring, electrical is nearing completion.

The bus routes have been set, 9 fully operating routes with two additional spare busses are working well. Parent concerns and requests have been taken to account and accommodations have been made to meet safety needs.

The fresh fruits and veggie program begins on October 1st. 3 days a week as part of the snack program, fully funded fruits and veggies will be provided to students. We will also be modifying the cafeteria line to make things more efficient.

Admissions and Enrollment- The unit count will be over this Friday. Most likely the unit count will be 603-604, the school year began with 618, out of those 3 were non-returners we knew about, 2 students moved out of state, other students have moved out of state and we learned this from home visits. This year we will be exceeding the projection of the budget.

Marketing-The Campus signs have been updated with the school logo. We will continue advertising with Del Hispano magazine for video as well as paper magazine.

AAA-Will be part of the Delaware Hispanic commission to promote the school and network with Delaware partners

Other-

Hispanic Heritage night will be coming up next Thursday October 4th.

Student attendance has increased to 94% attendance, we are within 1% of the target 95% set by the state. The home visits and other efforts have been showing benefits.

Only one student suspension has been handed out this year as opposed to six by this time last year.

Staff attendance has increased significantly this year reflecting the change in school culture.

The partnership with the DE art museum has begun.

Girls on the Run chapter has begun as of yesterday.

The book fair starts on Monday and will run for four days.

Parent booster club meeting #1 will be held tomorrow. There will also be a monthly coffee once a month in both the morning and afternoon so that parents can interact with the community. The same setup has been set up to increase communication between teachers and the administration.

Committee Reports

- **Finance**
 - Revenues
 - Final budgeted revenues are \$8,880,034
 - Revenues collected to date are \$4,388,763 or 49.4% of the total budgeted revenues for the year.
 - Revenue received in August consists of
 - minor capital \$79,776
 - Student Success K-3 \$26,627
 - Student Success Reading \$79,366
 - Local Interest \$170
 - Federal Funds \$13,500
 - Food Service \$16,698
 - Expenses

- The final budgeted expenditures are \$8,284,242
- Expenses to date are \$1,146,530 with outstanding encumbrances of \$195,862, which represents %16.13 of the budget
- General
 - The reduced enrollment raises concerns with revenue. In reviewing the local and state revenue with the current enrollment the original budgeted revenues may hold.
 - Several expenses are being reviewed
 - salaries--audit for new staff and positions
 - all contracted services
 - renovations-has been increased by \$40,000

Motion to accept the web report made by Scott Sheridan seconded by Nora Lewis

- **Governance**
 - No new reports
- **Strategic Growth and Development**
 - Nothing to report
- **Academics**
 - We welcomed a new Spanish Instructional Coach this week. A new math coach will be joining us soon.
 - 2 PDs for RTI
 - New Pacing Guides
 - DE Early Literacy Initiative will be coming in
 - PD on Emotional Intelligence is Planned
 - Teachers will be setting goals in October
 - The Academic Committee will be working on Cultural Goals as well
 - We are working on updating the report card to better inform parents
 - We have just completed the MAP testing
 - We will begin the Las Links testing on October 8th
- **Personnel Committee**
 - ED (Executive Director) Update-the Personnel Committee reports from August and September regarding the community and teacher support for Mercedes Alonso as ED were shared with the full board. Links to the reports are included ([Link to Personnel Committee Report part 1](#) and [Link to Personnel Committee Report Part 2](#))
 - Motion to approve offering Mercedes Alonso the ED position made by Scott Sheridan, seconded by Theresa Sardella and passed unanimously.

Old Business

No old business was addressed

Announcements

No new announcements were made

Executive session:

Motion to move into executive session made by Scott Sheridan and seconded by Nora Lewis

Transparency Time:

Topics:

Middle School

EDIS

Next Board Retreat: Strategic Plan

Motion to come out of executive session made by Scott Sheridan, seconded by Nora Lewis, passed unanimously.

Motion to adjourn meeting made by Scott Sheridan, seconded by Shawn Stevens, passed unanimously.

Meeting adjourned at 7:14