



## **BOARD MEETING**

**Minutes– August 28th, 2018**

**Academia Antonia Alonso**

**Present at the Meeting: Mercedes Alonso, Shawn Stevens, Norma Antongiorgi, Maria Matos, Celeste Payne, Karen Thorpe, Adam Kegley, Jennifer Burdette, Nora Lewis**

Meeting called to order at 5:45pm.

### **Approval of August Agenda**

Motion to approve by Maria Matos, seconded by Celeste, unanimous approval

### **Approval of July Meeting Minutes**

Motion to approve by Shawn, seconded by Maria Matos, unanimous approval

### **Public Comment**

Parents Attending: Maria Hernandez, Wilma Almonte, Gabriela Munguia, Gabriela Ayala.

- Four parents and some of their children were in attendance. Translation provided by Mercedes Alonso
- Maria Alonso summarized the Board considerations of extending to Middle School grades in the future, so parents were invited to attend and provide perspectives.
- Parents shared opinions supporting extending the school beyond 5th grade.

### **New Business**

- Board met for a part 1 retreat this past weekend to explore how to best meet the needs of our school population and a community school model. A group is/will be formed to consider plans.

### **Executive Director Report**

- Enrollment- 615 enrolled to date.
- Marketing & Communication: Signage being updated with new logo. Website translation completed and will be updated next week.
- Events: Sept. 16 – Academia will be part of 2018 Hispanic Heritage Festival event at Bellevue Park.
- Jennifer reported on development of a mascot design.
- Staffing: Fully staffed minus one paraprofessional. Staff and Faculty Handbook completed. Pacing Guides will be introduced next week.
- Academics:

Next week field trip to Art Museum.

Children will be engaged in a personal savings/checking account program through WSFS starting next week.

Kindergarten: Only children from kindergarten attending that day next week.

- Operations:

Two new buses. 9 full bus routes. Full staffed with drivers and aides.

Parent packets went out identifying routes.

Food Service – submitted for fresh fruit and vegetable program; waiting for acceptance.

New Cafeteria Manager starting.

New Facilities Manager starting this week.

Electrical work and flooring to be completed by Sunday, this week; all inspections to be completed next week.

### Committee Reports

- Finance

The period ending July 31, 2018 represents one month or 8.33% of the fiscal year.

- Revenues

The final budgeted revenues are \$8,880,034.

Revenues collected to-date are \$4,166,003 which represents 46.91% of the total budgeted revenues for the year.

Revenue received in June consists of:

State General Funds \$3,354,973

Ed Sustainment Fund \$77,575

Tech Block Grant \$10,382

Education Opportunity \$101,880

Grant \$75,000

Federal Funds \$6,428

Carryover Funds \$539,766

- Expenses

The final budgeted expenditures are \$8,284,242.

Expenses to date are \$446,689 with outstanding encumbrances of \$244,078 which represents 8.34% of the budget.

- General

- Summer Pay Reserve Balance is \$429,567 and is not included in operating cash on the month report.
- The preliminary budget generates a cash surplus of \$16,026.

Motion to approve the financial report / web report made by Shawn, seconded by Maria Matos, unanimously passed.

2018-2019 Annual Budget: Motion to approve the 2018-2019 Preliminary Budget made by Maria Matos, seconded by Nora, unanimously passed.

- **Governance** – no report
- **Strategic Growth and Development**
  - Chichester duPont Foundation grant has been prepared and will be sent tomorrow, following the Board approval of the annual budget this meeting, which is a required document for submission with the grant.
- **Academics**
  - Report sent out ahead of time. Committee will be reviewing goals and cultural standards and Smarter Balanced.
- **Personnel Committee**
  - Leadership will be brought up in Executive session.

**Old Business** – no old business.

#### **Announcements**

No announcements.

Motion to move into executive session made by Maria Matos, seconded by Nora and passed unanimously.

#### **Executive session:**

Transparency Time:

Topics:

Review of Board Retreat and follow up

Debrief of Middle School Discussion

Motion to come out of executive session made by Maria Matos, seconded by Nora, passed unanimously.

Motion to approve recommendations during Executive Session made by Nora, seconded by Maria Matos, passed unanimously.

Motion to adjourn meeting made by Shawn, seconded by Celeste, passed unanimously.

Meeting adjourned at 8:07pm