



BOARD MEETING

MINUTES – September 27th, 2017

Academia Antonia Alonso School – 1st floor.

Attendees: Ivonne Antongiorgi, Karen Thorpe (IS), Shawn Stevens, Celeste Payne, Maria Alonso, Jose Aviles, Maria Matos, Mayra Martinez, Nora Lewis, Veronica Vasko, William Thompson, Shanika Sanchez, Riccardo Stoeckist and Katherine Lee via Facetime, Nannette and Johana Sanchez.

Approval of September Agenda

Motion to approve the September agenda moved by Veronica Vasko and seconded by Maria Matos

Approval of August meeting Minutes

Motion to approve the August meeting minutes moved by Nora Lewis and seconded by Veronica Vasko.

Approval of September Special meeting Minutes

Motion to approve the September Special meeting minutes made by Shawn Stevens seconded by Nora Lewis.

Public Comment

Two parents were present:

Shanika Sanchez: Hispanic Heritage night was phenomenal and very well attended.

Christiana Skating rink was offering a free fundraising night to any of the schools that showed up. They would waive the upfront cost of renting the space and receive a percentage of the profits that night. The contract to be handed to the principal to arrange the details.

Puerto Rico and Mexico: how to help?

New Business

Nora Lewis: comments from parents from Academia.

- Families that are undocumented and are at risk of deportation or detention if we had any resources to become available to these families. We were working with the LACC for this area. How the school is redirecting families for support?

- If we were considering to create a closet and used uniforms for families in need. Partnership with Cloths Closet like the LACC. We need to separate the uniform needs and clothes needs. We are part of the Delaware Basic Needs Closet Program. That includes hygiene supplies, clothes and any other needs that can avoid children to be focused in education.

Committee Reports

- **Finance**
 - Audit Report 2016-17

Challenging audit process. No issues with operations or potentials risks, or erroneous transactions. The issues with the process is going to be taken care of for next year. Some of the challenges were with the staff turnover. No material weakness, just an internal control inefficiency.

Audit firm that makes the report needs the information in a certain matter. Another firm to compile the information.

Did the auditors provide a solution for next year? Discussions are happening at this moment.

Motion to approve the Financial Audit for 2016 FY moved by Nora Lewis and seconded by Ivonne Antongiorgi.

The period ending August 31, 2017 represents two months or 16.67% of the fiscal year.

Revenues

- The preliminary budgeted revenues are \$7,153,058.
- Revenues collected to-date are \$3,440,832 which represent 48.1% of the total budgeted revenues for the year.
- Revenue received in August consists of:
 - o Interest Earned \$673
 - o Food Service (2017) \$59,130

Expenses

- The preliminary budgeted expenditures are \$6,918,867.
- Expenses to date are \$1,012,455 with outstanding encumbrances of \$119,506 which represents 16.36% of the budget.

General

- Local per pupil revenue information has been received from DEDOE and is incorporated into the preliminary budget. Final information will be available after the September 30th unit count.
- State revenue has been updated to reflect an increase of \$120 per eligible pupil for transportation reimbursement. All students at Academia are transportation eligible.
- Final state revenue information will be determined after teacher credentialing is complete and the unit count is certified.
- The projected year end cash balance is \$234,191 and represents deficit spending of approximately \$100,000. This is exclusive of the \$302,900 that has been reserved for deferred summer pay.

Motion to approve the monthly financial packet for August made by Nora Lewis and seconded by Shawn Stevens.

Motion to approve the website financial report made by Veronica Vasko and seconded by Ivonne Antongiorgi.

Department of Education said that we need to work on the composition of the CBOC. One parent and a teacher. Five members all together and two members.

- Governance

New board member approval: Scott Sheridan. Educational technology. ESL teacher. PhD in Ed technology.

Motion to approve Scott Sheridan as a new board member moved by Shawn Stevens and seconded by Veronica Vasko.

Organizational chart: edits to it were made.

Add board members missing, teachers report to Instructional coach, Mayara in charge of paraprofessionals and she will evaluate them as well.

Glenn Thompson and Shelley Vincent to work on relocation policy for those teacher that need help and to facilitate their move to come to the school.

- **Marketing/Student Recruitment**

- Enrollment 497 students.
- Open House sept 18th. One new student applied that night.
- Hispanic Heritage night. Well attended and families were happy.
- To help support the recovery efforts that are beginning to take place in Puerto Rico and Mexico. We are asking our families and friends to donate Non-Perishable Items, First Aid Supplies, Personal Hygiene Items. If you are able to donate any item(s), we ask that you please send them in with your child by Friday, October 13th.
- School choice is coming up in November 6th 2017 until January 10th, 2018. Most important season for choice.
- Social media and website constant updates.

- Strategic Growth and Development

We didn't get the grant from the Holistic Life Foundation to provide mindfulness to the school.

Academia will 1 of 2 school awarded a place to receive a 5 year program for mindfulness, The School mindfulness Project. Administrators, teachers and students will be trained.

Classroom management. Creating a peaceful teaching environment.

UofDe collecting data in January 2018 and be able to know what we need to be implementing the program in September 2018.

- Academics

We met twice Jennifer Schmidt to go over the Academics portion of the Charter Renewal.

Old Business

No old business

Announcements

Hispanic Heritage Celebration was a total success. Families were learning about language, culture and food. Activities that embedded the Latino culture.

Motion to move to executive session moved by Veronica Vasko and seconded by Nora Lewis.

Executive session

Motion to approve the recommendations made in the executive session moved by Veronica Vasko and seconded by Nora Lewis.

Board meeting adjourned at 8:32 pm.