



## **BOARD MEETING**

**Minutes – October 26<sup>th</sup>, 2016**

**Academia Antonia Alonso School – Library – 1<sup>st</sup> floor.**

Attendees: Ivonne Antongiorgi, Brian Fahey, Maria Alonso, Veronica Vasko, Maria Matos, Teresa Gerchman (IS), Stacy Burwell (member of the public). Shawn Stevens via video conference

**Meeting called to order at 5:50 pm**

### **Approval of October Agenda**

Editing the agenda to move the committee reports before the new business.

Motion to approve the agenda with the discussed editions moved to Ivonne Antongiorgi and seconded by Brian Fahey.

### **Approval of September Minutes**

Motion to approve the September move by Maria Alonso seconded by Brian Fahey.

### **Public Comment**

Stacy Burwell, attended. Introduced herself and the reason she is here.

### **Committee Reports**

- Finance

The period ending September 30<sup>th</sup>, 2016 represents 25% of the fiscal year.

The preliminary budgeted revenues are \$5,925,633

Revenues collected to-date are \$3,061,535 which represents 51.7% of the total budgeted.

The proposed budgeted expenditures are \$6,022,298.

Local school district billings in the amount of \$1,582,506 have been calculated by DOE. This is a decrease of \$125,832 as compared to the preliminary budget.

Other expenses: stands for Outstanding purchase orders

The annual audit finished on time and sent to DOE and everything was correct. The recommendation was to Change the process to get the documents ready for the auditors.

We need to implement the corrected action. 1099 was completed and sent on time.

Motion to approve the financial packet and web report made by Ivonne Antongiorgi and seconded by Maria Matos.



- Governance

We are still looking for new members to join the board: financial/accountant, fundraising, grant writers, lawyers, grass root leaders and community members.

- Marketing/Student Recruitment

**Upcoming events:**

November 2<sup>nd</sup> LACC Head start event.

November 3<sup>rd</sup>: Delaware Latino Summit

Latino Summit Thursday, November 3<sup>rd</sup>. 9 am to 2:30 pm in Georgetown, DE. DelTech Community College

November 5<sup>th</sup>: Delaware Charter Schools Network Expo.

November 22<sup>nd</sup>: Parent workshop at the Early Childhood education Program at the LACC about Kindergarden registration and school period.

**Scheduled Open houses dates:** Thursday 11/10, Tuesday 11/15, Tuesday 11/29, Saturday 12/3, Thursday 12/15, Saturday 1/7, Tuesday 1/10. We sent the sign up for teachers and staff as well as Board members to volunteer at the event.

**Media:**

It was given to us space to run a full page article at the Tiempo Hispano about Academia's Hispanic Month celebration in English and Spanish.

Radio ZMX: they also open up to the possibility to attend the radio show to promote the school for free. Scheduling this at the moment.

Metro Kids magazine: Offered us a spot for free in their charter listing for their December edition.

News Journal Education Guide: Trying to figure out the best pricing for it.

We are currently interviewing for outreach specialists. Please forward any recommendations that you might have.

- **Academics**

The Committee is reviewing the student and school's performance (academic) goals stated in our charter. Shawn Stevens has developed a table to assist in tracking how we assess our goals. Feedback is needed from staff.

We are looking into Spanish Stamp 4Se as possible Spanish Language proficiency assessment tool for our students.

Expeditionary Learning Education has prioritized areas of special focus for this year:

- Effective Lessons
  - to assist teachers in the use of the workshop model to effectively introduce and teach concepts/skills/strategies related to the teaching of the learning targets.
- Assessment for Learning
  - to assist teachers in the selection and use of formative assessment data.
- Leadership



- to assist school leadership in the articulation of a clear vision for the use of data across the school and organizational structures consistent with that vision. Dr. Mark Phelps will be working with teachers in integrating Spanish into the learning targets.

### **New Business**

- Executive Committee Board Nominations

The executive nominations will be delayed for our next month's meeting.

### **Head of School Report**

September 30<sup>th</sup>: Hispanic Heritage month was a success.

Fall Festival: Friday 10/28 at the school. The Parent Booster Club has been involved and have activities planned.

1<sup>st</sup> Vocabulary Parade: 10/31. Students wear costume representing their word in both languages.

Facilities:

Health Inspector came earlier this month to assess the cafeteria serving line.

We needed to add more internet bandwidth.

Baseline Assessment:

All assessments completed. Data being integrated into Performance Plus to support ongoing data analysis.

Transportation: Met with Lehanes a second time to discuss ongoing concerns to train the drivers on our expectations.

### **Innovative School Report**

Reporting in these 3 frameworks: academic, organizational, financial.

The report will be sent to the Board in advance to review and come to the meeting with questions.

It will be color coded to address the needs according to data.

Attendance: 92.7% goal 95% and Greg McCall is taking care of sending letters and contacting parents to make sure the students come to school.

IDEL testing takes longer than MAP testing due to being individualized.

The handbook is being reviewed.

Observations to teachers are not completed yet.

The Marketing part of the report will come through the Mkt committee.

### **Old Business**

No old business



### **Announcements**

Reminder to look for Board members.

### **Executive session**

Motion to move to Executive session made by Maria Matos and seconded by Brian Fahey.

Motion to approve the recommendations made in executive session moved by Brian Fahey and seconded by Maria Matos.

The meeting was adjourned at 8:15 pm