



## **BOARD MEETING**

**Minutes – May 24<sup>th</sup>, 2017**

**Academia Antonia Alonso School – Library – 1<sup>st</sup> floor.**

**Attendees:** Maria Alonso, Ivonne Antongiorgi, Maria Matos, Jose Aviles, Shawn Stevens, Nora Lewis, Katherine Lee, Glenn Thompson, Veronica Vasko, Karen Thorpe, William Thompson, ShaniKa Sanchez.

### **Approval of May Agenda**

Motion to approve the May agenda moved by Maria Matos and seconded by Nora Lewis.

### **Approval of April Minutes**

Edition to call minutes instead of Agenda.

Motion to approve the April minutes moved by Ivonne Antongiorgi and seconded by Nora Lewis.

### **Public Comment**

No public Comment

### **New Business**

No new business

### **Head of School Report**

#### **News:**

- Celebration May 10<sup>th</sup>, we had the Skate Night 250 people \$1125 revenue. Talked about school and excited about next year. Parents were pleased.
  - Newsletter for Parents weekly with important information and dates. Also a weekly school email for staff with announcement to improve communication.
  - Staff are %100 coming back of all the teachers that we have asked. 7 teachers were undecided but decided to stay.
  - 3 teachers are not coming back because they are moving back to their countries: Maria Quagliata, Tiffany Rodriguez and Nieves are moving back to their countries.
  - Job offer letters were sent today. And 3 positions were offered for next year.
- We have interviewed for Dean of school of climate: strong candidate.
- We have been working with the GMQ: PD with the results. Teachers developed a plan for next year taking into consideration the weaknesses and strength. Great environment and teacher felt empowered. They worked on an organizational chart, special Ed, instruction and discipline.
  - Meeting with Jennifer Bun from EL to integrate with Maravillas/Wonders curriculum. Strategies.

**Activities:**

- Jump rope for the heart for next year. It's a fundraiser for the school.
- Book Fair: June 5-9
- Field day: June 12th
- Kinder graduation: June 7 from 5 to 8pm
- Spirit Week: June 5-9
- LACC visit: May 30<sup>th</sup>.

**Transportation:**

Continue communication with 3 companies for next school year. Working on the idea of splitting up in 3 companies to have 2/3 buses each. Try to make the paraprofessionals can be bus aide.

**Facilities:**

Summer construction will add 6 new classroom and a multipurpose room for indoor gym class or higher level meetings plus bathrooms.

**Enrollment:**

407 students in Eschool. Intention of return 25 not returning (4 were moving, 19 transportation issues, 1 unsatisfied).

100 new applications and went up from 94.

Total: 475 students enrolled.

DOE: sent teleconferencing how can we think as a State about transportation. It's not an Academia issue, it's a state issue.

- DOE visit smart balance assessment: very impressed since it was the first time doing it. No complaint or suggestions.

- Additions by board chair: We have a new School phycologist for next year. Very experienced and will be very helpful.

New nurse: She started on Monday.

Principal search: we have 7 resumes have come in and they are monolingual

Adding 2 positions for next year: Dean of school culture and climate and assistant of dean of culture and climate.

YMO: Yours, mine and ours. Started to use it.

**Innovative School Report****No IS report.**

Motion to table the IS report for next month meeting moved by Matos Matos and seconded by Veronica Vasko.

**Committee Reports**

- Finance

The period ending April 30, 2017 represents ten months or 83.33% of the fiscal year.

**Revenues**

· The final budgeted revenues are \$6,194,796.

· Revenues collected to-date are \$6,047,016, which represent 97.6% of the total budgeted revenues for the year.

· Revenue received in April consists of:

o Interest \$454

o Before and After Care \$2,265

o Federal Funds \$1,205

### **Expenses**

· The final budgeted expenditures are \$6,177,367, including Building 26 fit-out.

· Expenses to date are \$4,746,708 with no outstanding encumbrances, which represents 76.8% of the budget.

### **General**

· Expenses at Barley Mill Plaza for utilities and maintenance have been trending under budget. We are recognizing some savings in this area in the cash flow report but are keeping some contingency in these line items for unforeseen expenses.

· Savings are also recognized in the textbook line in the amount of \$30,000.

· The year-end cash balance is projected as follows:

Projection \$148,845

Unspent 2% Contingency \$ 95,459

Available for Operations \$244,304

Summer Pay Reserve \$305,539

TOTAL CASH \$549,843

Motion to approve monthly financial statement to be posted at the website moved by Ivonne Antongiorgi and seconded by Shawn Stevens.

- Governance

Board training: Maria Matos and Shawn Stevens need to find the certificate for the CBOC training. July 25<sup>th</sup> from 1 to 3 pm, online for the board members that are missing the training.

Board policy manual update: community relations and finance. Review and how we are doing it and how can we improve it.

- Marketing/Student Recruitment

Tables at Head starts, Open houses, parks. Commending Jose Aviles, Mayara and Greenly have done a wonderful job.

Still looking for an outreach specialist. We are still making the hours work with our current specialist. We are also offering to the teachers to help during the summer.

Teacher Appreciation Week First week of May: Lunch at a restaurant and treats for the last day.

Popcorn, donuts, cookies playing with words.

Open Houses: one last coming up. Adding more dates during the summer.

Parents are helping out with spreading the words.

We purchased yard signs to add to the boost. Parents, teachers and board members to take home.  
General Business cards to be printed to give to Board members, parents and staff to hand out at events, park, etc.

Social Media and Website are constantly been updating. Please follow us and share.

- Fundraising

Meeting with John Mo, Chair of USEED that does Crowdfunding. Help us with this. Coming at the school on May 31<sup>st</sup> at school.

Keep marketing in the loop.

Core people: 5 to 8 combined between board members, parents, teachers, etc.

We have to develop the platform and projects.

Crowdfunding: create the project and then send the emails to friends and connect. They get 10% of the earnings.

Important: HOW we present the project.

We can apply to the Longwood Foundation Grant. We have to participate we have to register soon.

Shawn will be leading the efforts.

- Academics

We met with the Leadership team on May 16<sup>th</sup>. Where we discussed areas of concern with teachers and Leadership Team. Commend Jose since lot of the items we discussed are already being implemented.

Items are related to the EL curriculum.

Incorporating the new science kits.

2 way immersion PD for the future.

EL is aware of this other part included in the Spanish instruction and PD.

Wonder/Maravillas Spanish curriculum

Recommendation to use Language Assessments scales.

## **Old Business**

CMO evaluation: received input from Mark, Ivonne and Maria Matos.

Meet with Matt Swanson May 30<sup>th</sup>. 4 pm. To give feedback.

School Mindfulness Project from Philadelphia: 2 spots for a grant and they loved what we are doing, and they will be bringing the project to Academia for 5 years. Working with University of Delaware. How to immerse into the mindfulness program.

Every class will have an instructors that will come and instruct teachers, students and staff. To become part of our language, culture, etc. How we provide life skills that students then bring home. They will be collecting data.

They provide funding but we will provide funding.

**Announcements**

Donation from Glenn Thompson's office of office supplies.

**Public comment:**

Parents are present:

William Thompson and ShaniKa Sanchez: they are Clinical social workers and they are very happy with the school and all of the projects for next year.

They want to help the school by stopping the negative comments and want to find the ways to have their voices heard and it's great to be able to have the information from the board to be able to respond with information of all the news for next year.

They believe in the mission of the school.

William Thompson: he is a holistic player and love what is happening at the school. Parents and school have to work together. I commend you all.

Ms. Martinez and Ms. Orr have worked relentlessly with our son.

Motion to move to executive session moved by Maria Matos and seconded by Shawn Stevens.

**Executive session**

Motion to approve the decisions made during executive session moved by Maria Matos seconded by Shawn Stevens.

Motion to adjourn the meeting at 7:54 pm moved by Nora Lewis and seconded by Maria Matos.