

La Academia Antonia Alonso Charter School
Board Meeting
June 3rd, 2015
Community Education Building

Attending: Mónica Ruiz Melendez, Maria Alonso, Yvonne Antongiorgi, Maria Matos, Shawn Stevens, Luz-Elena Garcilazo, Brian Fahey, Veronica Vasko, Teresa Gerchman (La Academia), Christy Quackenbush (La Academia), Riccardo Stoeckicht (IS), Jennifer Nagourney (DOE), Mark Phelps (Candidate for head of School Position)

The meeting was called to order at 5:30 pm.

I Approval of Agenda

Motion made to approve the agenda by Veronica Vasko, seconded by Maria Alonso. The agenda was approved.

II Approval of May Minutes

Motion made to approve the May minutes by Ivonne Antongiorgi, seconded by Maria Matos. The minutes were approved.

III Personnel

Interview of Candidate for School Leader Position

i. The candidate answered some general questions about his background and interest in the job. He spoke about his dissertation, in which he strove to identify the factors that led to success amongst undocumented students. He noted that good teaching, wraparound programs and family support were important factors.

Motion to move to executive session was made by Ivonne Antongiorgi and seconded by Maria Alonso. The Board moved into executive session at 5:45 pm.

Motion to come out of executive session made by Brian Fahey, seconded by Luz-Elena. The Board came out of executive session at 6:11 pm.

Motion made by Brian Fahey to hire the school leader candidate, seconded by Luz-Elena. The Board voted to hire the candidate. The vote was unanimous with no abstentions.

Hiring of Teachers for 2015-2016

Motion made by Maria Matos to hire the slate of teachers proposed by the school. Motion seconded by Mónica Ruiz Melendez. The Board voted to hire the slate of teachers. The vote was unanimous with no abstentions.

IV **Head of School Report**

- i. 179 students returning, updated in E-School, there are a few undecided families with whom we still continue to work.
- ii. Overall enrollment right now is 289 and we will continue to work on enrolling more students.
- iii. We have hired someone to conduct outreach for the school and to recruit families, supervised by Keina Hodge. This person will also be working with Greenly Martinez. IS is building out a calendar and schedule for this person to follow.
- iv. Exit surveys conducted with non-returning families (34 children total).
- v. Update on upcoming events.
- vi. The school has chosen assessments for both Spanish and English literacy.
- vii. Individual Learning Plans are being developed for all students who are being retained in 2015-2016.
- viii. Teachers have been hired for the coming year.
- ix. The school still needs to hire for some non-teaching positions.
- x. PD plans have been made for the summer, including work with the Center for Applied Linguistics.

V **Budget and Finance**

- i. All external accounts have been closed and funds deposited with FSF.
- ii. The 990 has been submitted to the IRS by Innovative Schools.
- iii. The school has contacted a firm to conduct our audit. They have given an estimate for the first year's work, as well as the ensuing years.
- iv. The comment was made that it is important to arrange for the most rigorous audit possible.

Motion was made to approve engaging a firm to conduct the audit by Maria Matos, seconded by Ivonne Antongiorgi. The Board voted unanimously to approve.

VI **Governance**

- i. The committee will be meeting soon to review policies and plan for future work

VII **Marketing and Student Recruitment**

- i. The committee held a Teacher Appreciation event recently
- ii. The Expedition Night was held recently at the school and was very successful. Gift bags were made for parents that included an example of artifacts created for the expeditions.
- iii. The committee will be scheduling a Parent Night for returning parents and for new parents. This will also provide an opportunity for parents to build relationships.
- iv. Veronica has been very active on the facebook page and the feedback there has been positive.
- v. The website continues to be updated and developed. Parents will be able to find information on uniforms, lunch menus and bus information.

vi. The PTO would like to have a page on the website. Veronica will work on that.

Motion was made to approve the release of a student who has cited distance from school as a reason for release. Motion was made by Luz-Elena Garcilazo and seconded by Maria Alonso. Motion was approved unanimously.

IX CMO Report

- i. Representatives from EL have been working with teachers, which included visits to other EL schools.
- ii. Leadership support included submitting reports to DOE and clearing out backlogged administrative tasks.

X EL Training for Board Members

- i. Will be held on Monday, June 8th. The agenda has been sent via email.

Motion made to move to executive session by Brian Fahey, seconded by Luz-Elena. The Board moved to executive session at 7:08 pm.

Motion made to come out of executive session by Maria Matos, seconded by Veronica Vasko. The Board came out of executive session at 7:25 pm.

XI Motion made to adjourn by Veronica Vasko, seconded by Brian Fahey. Meeting adjourned at 7:30 pm.