

La Academia Antonia Alonso Charter School
Board Meeting
July 22nd, 2015
Community Education Building

Attending: Luz-Elena Garcilazo, Brian Fahey, Maria Alonso, Yvonne Antongiorgi, Mónica Ruiz Melendez, Shawn Stevens, Nikia Wonges (IS), Erika Rodriguez, Julio Rodriguez (Public), Riccardo Stoeckicht (IS), Vivian Perry (IS), Keina Hodge (IS)

I Approval of Agenda

- i. A report from the Academic Committee was added to agenda.
- ii. The agenda was approved with addition of Academic Committee report.

II Approval of June Minutes

- i. Motion made by Mónica Ruiz Melendez to approve the June minutes, seconded by Shawn Stevens. The June minutes were approved unanimously with no abstentions.

III Public Comment

- i. There was no public comment.

IV Head of School Report

- i. Mark Phelps reported that he is encouraged by the current status of the school. He has received positive comments from teachers.
- ii. Professional development is being planned for the upcoming year.
- iii. Surveys have been prepared and completed by teachers and staff.
- iv. Surveys have been prepared for upcoming parent nights.
- v. There are still several para-professional positions that are open and there is one opening for a lead teacher.
- vi. The school is working with a contractor to identify bilingual teachers for art, music and for a bilingual nurse.
- vii. Innovative Schools has provided outstanding support.
- viii. Luz-Elena Garcilazo thanked Mark for his hard work and effort thus far.

V Committee Reports

Finance

- i. The Board reviewed the May reporting package.
- ii. Motion to accept May reporting package was made by Shawn Stevens, seconded by Luz-Elena Garcilazo. The May reporting package was approved unanimously with no abstentions.
- iii. The Board reviewed the June reporting package.
- iv. Motion to accept June reporting package was made by Shawn Stevens, seconded by

Yvonne Antongiorgi. The May reporting package was approved unanimously with no abstentions.

- iii. The Board reviewed the preliminary budget and a brief discussion followed.
- iv. Projected revenues for FY 2016 are \$3,979,119 and expenses are \$3,731,118.
- v. The Board will vote on the FY 2016 preliminary budget at the August meeting.
- vi. The Board discussed the upcoming audit. Gunnip & Co. has been hired to perform the audit. They are currently working with IS and the school to perform the audit. We will also need to hire a firm to prepare the materials and documents for the audit. Motion was made by Shawn Stevens to hire an independent firm to prepare materials and documents for the audit. Motion was seconded by Maria Alonso and carried unanimously with no abstentions. The cost for this service will be \$4,000.

Governance

- i. The committee began working on a code of conduct policy and work will continue going forward.

Marketing and Student Recruitment

- i. We are currently at 305 enrolled students.
- ii. Several events have been planned for new and returning parents.
- iii. Several marketing and enrollment contractors continue to work on the school's behalf.
- iv. Efforts are underway to expand and improve the website.

Academic

- i. The committee will meet soon to begin their work for the upcoming school year.
- ii. The purpose of the committee is to support the Principal in various aspects of the program.

VI **CMO Report**

- i. IS reviewed the range of support that they coordinated in May and June.
- ii. Efforts have been focused on evaluation of staff, coordination of after school programs, hiring of staff, support of incoming school leader, and other issues.

VII **Old Business**

- i. The school received a donation of \$1,000 in June.

VIII **New Business**

- i. Amanda McMillan has resigned from the Board.
- ii. Motion was made by Luz-Elena Garcilazo to approve of Erica Rodriguez as a new board member, seconded by Yvonne Antongiorgi and carried unanimously. Ms. Rodriguez is a current parent of a rising first grade student.

IX Executive Session

- i. Motion was made by Yvonne Antongiorgi to move to executive session, seconded by Mónica Ruiz Melendez, carried unanimously. The Board moved to executive session at 7:01 pm.
- ii. The Board came out of executive session at 7:32 pm.
- iii. Motion was made by Yvonne Antongiorgi to approve the recommendations that were made during executive session, seconded by Mónica Ruiz Melendez, carried unanimously with no abstentions.

X Adjournment

- i. Motion made by Brian Fahey to adjourn, seconded by Shawn Stevens, carried unanimously with no abstentions.
- ii. The meeting was adjourned at 7:36 . The next board meeting will be on August 26th, 2015.