



January 27th, 2016 Board Meeting

MINUTES

Attendance: Maria Matos, Ricardo Stoeckicht (IS), Shawn Stevens, Theresa Gerchman (IS), Thomas Peters, Veronica Vasko, Norman Antongiorgi, Brian Fahey, Mark Phelps, Maria Alonso, Luz Garcilazo, Monica Ruiz- Melendez.

Meeting called to order 5:38 pm

- **Approval of Agenda.**

Agenda was amended. There will be no presentation from the CEB. Proposed by Thomas Peters.

Motion to approve the agenda by Maria Matos seconded by Thomas Peters.

- **Approval of December Minutes**

Motion to approve made by Luz Garcilazo seconded by Brian Fahey

- **Public Comment**

No public attended

- **New Business**

1. Major Modification Application Presented by Innovative Schools

Riccardo Stoeckicht (IS) thanked the Board for the work done to develop the Major modification document. The Focus will be in preferred strategy: move to Barley Mill Plaza building #26.

Strong collaboration with Odyssey. Leverage their experience with the building. Charter School Accountability Committee (CSAC) has to review the modification and it has to be approved by the State board of Education.

Project management will be under Odyssey Charter School. Construction needs to start April 2016. 40,000 sq ft. fit out of the building. Approval of a Land use variance from Odyssey to allow the building to go from offices to a school. County gives the approval. Dimitri Dandolos (Odyssey Board Member) is ready to make the move when the decision is made. After the approval from Board with modifications/edition to send the major mod.

Funding comes from cash from school and 100.000 provided by Odyssey that need to make the building functional. Plus 300.000 line of credit from M&T Bank. Total of 750.000. %75 from 425 students from enrollment next year.

Current enrollment is 88. 53 from 88 are enrolling in other schools as well in other school districts and other charters.

Board Chair and School leader are appointed people to speak to press, parents, general public, etc.



All students will be eligible to transportation because of the crossroads of main routes (141 and 48). 100% of students are eligible and get funding for transportation.

At reviewing the document for Major Modification, editions were made to the following sections:

- EL report: data numbers. Implementation report.
- Performance framework report.
- Attendance requirement.
- Staff certifications
- Survey on the DOE website: Technical glitches has been happening.
- Rationale of the major modification.
- Transition times: physical size of building.
- Lack of access to school building: time available on weekends, closing at 8pm at night.
- Recess research.
- Ability of managing the building on our own. We are going to partner with Odyssey for facilities expenses
- Facilities: Add the access of the green space. Access to 2 soccer fields. Include the playground. 2 story building.
- Point 6. Access to green spaces. School have the flexibility to purchase playground equipment.
- Section H. Grammatical and spelling edits.
- Challenges with new facilities? Collaborative relationship with Odyssey.

We are not in need of any further major modification for our K-5 school.

Motion to approve the editions done by Riccardo Stoeckchit and revised packet will be sent to Board before Friday. Motion to authorize the Board Chair to sign and approve the major Mod by Maria Matos and seconded by Thomas Peters.

Committee Reports

- **Finance**

December packet: approved by CBOC with edition and revised numbers.

- IS made all the editions. Change the budget spread sheet with the proposed changes. Web report: looks different to the past ones. Will be approved in the February meeting.
- Textbook spent 47% allocated. And we spend in other areas as needed.

Motion to approve the December packet and web report made by Thomas Peters and seconded by Norma Antongiorgi.

- 990: Engagement letter sent by Gunnip. \$900 for the preparation of taxes.

Motion to approve the engagement for Gunnip by Shawn Stevens seconded by Luz Garcilazo.

Motion to approve the authorization of the Executive committee to approve the 990 after board revision by Brian Fahey seconded by Luz Garcilazo.



- Governance

Code of conduct: Maria A and Mark reviewed the code and hasn't been approved by the Board. Will be approve at the February meeting

Student discipline: decisions are made based on the website version.

- Marketing/Student Recruitment

- Evening Open Houses were held on Saturday 1/9, Tuesday 1/12.
- Open House for National School Choice Week was planned for Tuesday January 26th but had to be cancelled due to the weather conditions and school closing. We get the chance to be highlighted and promoted for free nationally. Also, we get a kit for free to promote our event and school, like press releases, newsletters and media posts.
- Social Media and website are constantly been updated with current events and information for current families and future families.
- The News Journal Educational guide will come out this Sunday, January 31st where we have an advertorial, advertising and a website ad.

Marketing contractor was hired: Yumarys Polanco. She has visited many libraries in the area, Police athletic League day care, many daycares with Pre-K programs in the area, also hand out flyers at different points in the City as well.

- Presentation on January 20th, 2016 at the Wilmington Head Start
- Maria Alonso has suggested to look into advertising in Delaware Today magazine.

- Academics

- Committee met December 8th.
- Mark gave updates about Santillana materials.
- Regrouping based on RTI assessment, according to Language proficiency.
- Next meeting February 9th.

Head of School Report

- Midyear review evaluation from EL. Submitting info to them.
- Family Math Night tomorrow, Thursday 28th – School Choice
- MAP testing are been finished. Technology has been a challenge.
- Personnel and staffing: looking to hire for next year.
- 3 Paraprofessional have been hired
- Interviews are going on for student support position.

CMO Report

Old Business

Announcements

5 min.

Motion to adjourn meeting by Brian Fahey seconded by Maria Matos. Adjourned at 7:59pm