



BOARD MEETING

Minutes – December 19th, 2017

Academia Antonia Alonso School – 1st floor.

Attendance: Shawn Stevens, Maria Matos, Maria Alonso, Ivonne Antongiorgi, Mayra Martinez, Jose Aviles, Nora Lewis, and Scott Sheridan

Meeting Called to order at 5:30

Approval of December Agenda

Motion to approve Ivonne Antongiorgi seconded by Maria Matos

Approval of November meeting Minutes

Motion to approve minutes by Scott Sheridan seconded by Maria Matos

Public Comment

No Public Comment

New Business

No New Business

Head of School Report

- Charter renewed for five more years
- Holiday appeal has been launched
- Academia was advertised and quoted in the December issue of Metro Kids Magazine
- We have 58 new enrollment applications; all go to the waiting list
- The Second PD SIOP Dual Language best practices took place. Staff members are excited by the board member involvement in the process.
- Mercedes, Wanda (LACC director of youth services) and Jose are working on the 21st century grant to be completed by the 8th of January.
- Academia will be attending www.dehealthfair.com for marketing.
- LACC School choice night is taking place tonight, the 19th of December 2017.
- The New Website will have a Google Doc Link for board members to collaborate on documents.
- There will be an article about Academia in an upcoming issue of El Tiempo.

- An Internal Server file has been created to save important school documentation that can be accessed by school administration, server to be held at the school.
- Thursday there is a meeting with Insta-Sign for the creation of a sign at the junction of routes 141 and 48. This meeting will include Pittinaro (sp?, the property management company) and Odyssey.
- Eagle Scouts from troop 33 are working on the creation of 23 Bulletin Boards around the school and painting the Academia logo on the back cafeteria wall.
- The whole school will be attending UD's "Blue Hens' First Annual Education Day" on January 5th.
- We are looking to enter a partnership with the DE art museum with programs for children
- We had the audit for pathways to green schools. The first pathway, the energy pathway, includes switching the lightbulbs to LEDs and to reduce electricity by having blackout times. The habitat pathway will include the creation of a butterfly garden on the campus, which will connect with the cultural piece of the school curriculum as the butterflies migrate to Mexico.

Committee Reports

- **Finance**
 - Through 5 months the revenues were projected at \$7,153,057.55
 - Revenues collected to date are \$4,654,630.84 (65.1%)
 - Interest earned \$398
 - Christiana Settlement brought in \$32,356
 - Miscellaneous receipts of \$4,222
 - Food Service brought in \$58,510
 - Expected Expenditures are \$6,918,866.71
 - Expenditures to date are \$2,818,192.01 (42.3% of the budget)
 - We are in good shape, there is not much difference from last month.
 - We anticipate receiving another \$1,000,000 from the state. We are waiting on the attorney general.
 - Motion to accept the finance report by Scott Sheridan seconded by Ivonne Antongiorgi; passed unanimously
- **Governance**
 - The meeting dates for 2018 board meetings were proposed. Motion to approve the dates by Shawn and seconded by Maria Matos and passed unanimously. [See the dates on the website.](#)
 - Marketing will be moved into the Head of School report
- **Strategic Growth and Development**
 - Committee met earlier this month. John Moore pitched having Kano computers included in the school. The Kano computers will not be used.
 - Shawn shared the grant opportunities and grant solicitation plan which are due in April

- Team noted the need to add relationship development and management to the list of responsibilities
- The fundraising committee created a statement of purpose:
- Next Committee meeting Jan 3rd at 5pm
- **Academics**
 - The Committee met on the 19th to put together the Purpose and Scope, Responsibilities and Membership; a working draft of which was presented and there will be additional changes made and the final draft will be presented at next month's meeting.
 - ESSA Report: There will be open reporting, but the state has not decided what it will report on. There are still many decisions which need to be made. The state is having trouble determining how to report all of the data necessary.

Old Business

- Supervisory dialogue is being developed, Maria Alonso put forth the idea of creating a committee for creating an organizational chart for the school moving forward.
- The idea to approach the Arch Cannon Fund was proposed by Maria Matos to support the mindfulness training.
- Send Mercedes and Mayara a bio by January 3rd
- At the Board Retreat the Promise Statements were put together. Sean and Glenn put together the promise statements as they are currently presented:
- The promises are a reflection of the values. All of the statements should be reviewed by all board members.

Announcements

- Motion to adjourn the meeting at 6:35 made by Maria Matos and seconded by Shawn Stevens.