



BOARD MEETING

AGENDA – August 24th, 2016

Latin American Community Center – Conference Room

Attendees: Maria Alonso, Maria Matos, Ivonne Antongiorgi, Brian Fahey, Mark Phelps, Veronica Vasko, Teresa Gerchman, Riccardo Stoeckicht and Nora Lewis joined by videoconference on Skype.

Meeting called to order at 5:50 pm.

Approval of Agenda

We need to change the name of the CMO Report to Innovative school report. Motion to approve agenda with the suggested edition made by Brian Fahey and seconded by Ivonne Antongiorgi.

Approval of July Minutes

Motion to approve the July minutes moved by Brian Fahey and seconded by Nora Lewis.

Public Comment

No public comment

HEAD OF SCHOOL REPORT

- 13 days away from school starting. Very exciting chapter of the school.
- PD for new teachers. Positivity and brightness for the staff.
- **Challenges:** We don't have certificate of occupancy or Internet. The Infrastructure is not finished since the landlord has to take care of that part.
- **Cafetorium** is off limits and equipment need to be installed. Picked up equipment from different locations.
- The construction part of the installation is not complete, that might jeopardize the Certificate of Occupancy. Construction cannot happen while students are in school. Friday August 26th the final inspections are going to be done.
- **Transportation:** Added an additional bus to avoid long rides for the students. \$314,000 is the total amount to pay for the contract.
- **Before and after care:** 24 students interested in the program. Mayara Costa is part time paraprofessional and office admin part time. Working with the LACC to make it work with the POC program. Paras are interested about working at the before and after care. Don Julio (LACC) will be in charge of collecting the money.
- **Signage:** came in today for the building.
- **Food** contract with Odyssey was signed.

- **Janitorial** contract with Tornado has been signed. We have a Spanish speaker employee that will be working with us.
- **Technology:** by weeks end it will be finished.
- **Projectors:** the delivery is delayed by 2 to 3 weeks.
- **Safety and security:** Asked Odyssey to see what they are doing in regards to safety. Cameras are in position. We have to move to our building and we don't have the CO. We have to be flexible and hear from the landlord in how to deal with this issue.
- **Beautification day on campus:** *Saturday, September 10th at 9am.* For everybody that want to volunteer, parents, board members, community members, etc. Discuss with EL about.
- **DelDot** we need to get the letter from traffic approval from them. Maria M., Dimitri and Mark Phelps will get together to get the letter signed.
- **Playground and library** that needs to be fundraised for. A suggestion to create a Fundraising committee to get all the strategy together to get all the funds. For the Playground the PTA has to be included to get ownership and a possibility to make it happen.
- **Tales2go:** Audio only. Parents have 2 times a week to read, 3 times a week 30 minutes at a time. Apparently we are not getting the text just the audio. Everything that was supposed to be free apparently is not.
\$3 per students per year.
- **Library:** we need to help as the Board of directors. Looking for donors. Wish list. We need to strategize.
Computer room it could be used for students and fundraised.
Leadership team can get together with Mark to make it happen.

INNOVATIVE SCHOOL REPORT

Changing the format of the report to show only the summary, not activity based like today. It will be specifying the targets in the report.

Bird's eye view to get the color coded format.

Committee Reports

- **FINANCE**

Board needs to vote draft of 2016-17 budget: based on 425 students with construction expenditures. 726,600 were expected to spend in construction. The projection was off. It looks like it will be more around \$1,000,000. We would be \$247,000 in the hole.

With a footnote in the document for 446 students that will get a \$240,428 increase.

\$120,000 got an increase from funds and that helps.

Motion to approve the budget for 2016-17 as it was presented made by Maria Matos and seconded by Brian Fahey.

July financial report:

State share of Health costs: \$10,168 to \$11,800 as an average.

Rent: 33,333.33

Utilities have a base line and then some other services are invoiced like landscaping, snow removal, etc.

Share costs of the campus. Fee includes 20hs of their staff to work on our building. We can use it or not.

Motion to approve the July financial report and web report made by Maria Matos and seconded by Brian Fahey.

- **Governance**

No report was submitted.

- **Marketing/Student Recruitment**

Enrollment: 431 currently in eschool

4 students are leaving (2 kicker list and 2 have told us they are leaving)

8 students in date center that apply for Academia and haven't finished the enrollment.

8 expressed interest and working on getting them to finish the enrollment.

4 LACC that are not registered anywhere.

16 LACC students fully enrolled.

3 more through the testing process.

Potential 26 students to takes us to 451.

For the choice period: work with the LACC to make a plan for enrollment. Feed the LACC and the Academia at the same time.

Recommendation: not to test from next year on.

- **Academics**

There is not a formal report this month.

City of Denver has adopted the EL curriculum and some of the schools are bilingual and found some materials to match the programs. We are trying to get in touch with them to be able to get info.

MAP testing training for teachers. It's being built up to the PD.

Old Business

No old business

Announcements

We are in need of new Board members. Teacher rep in the board and parent rep as well.

Teresa Gerchman will send descriptions for new board members, teacher rep and parent rep.

Required training from DOE was sent to the board members

Odyssey: There is an Olympics event that we can join with them. That way we can unite the two communities together.

Motion to adjourn the meeting moved by Brian Fahey and seconded by Nora Lewis.

Meeting adjourned at 8:10 pm.