



## **BOARD MEETING**

**Minutes – April 25<sup>th</sup>, 2018**

**Academia Antonia Alonso School – 1<sup>st</sup> floor.**

**Present for Meeting: Maria Alonso, Adam Kegley, Mercedes Alonso, Scott Sheridan, Maria Matos, Shawn Stevens, Norma Anongiorgi, Mayara Costa, Karen Thorpe, Celeste Payne, Nora Lewis**

Meeting called to order at 5:36

### **Approval of April Agenda**

Motion to Approve made by Scott Sheridan seconded by Maria Matos, approved unanimously

### **Approval of March meeting Minutes**

Motion to Approve made by Maria Matos seconded by Celeste Payne, approved unanimously

### **Public Comment**

No Comment

### **New Business**

No new business

### **Executive Director Report**

Starting with wonderful news-Kindergartener won the Arbor Day K-5 contest for Newcastle County.

Tree Ceremony to come in acknowledgement of her win.

Lots going on with programming, DE Art Museum, Christiana Skating Rink for STEM, trip to the Brandywine park.

The backpack program will begin serving 58 families. Considering creating a food pantry for next year by partnering with the food bank. We will be looking to partner with businesses to move into being self-sustaining.

To date 93 K, 3 1<sup>st</sup> and 7 other grades= 103 total new enrollments for next year. We have met the 80% count. Only one student is on the kicker list, and that will be 0.

Advertisements have been placed in Oy, Metro Kit, Tiempo Hispano magazines

Mayara has been visiting daycare/head starts for recruiting, there are 15 pending finalizing applications from this outreach.

The new website has not been updated, need more bios.

8 interviews lined up for pulling in teachers for the upcoming year.

We have the template for the options for the new uniforms. The logo will be one color to reduce pricing.

4<sup>th</sup> grade has completed smarter balance testing. Wayne has done a phenomenal job making sure everything has been flowing well.

Last meeting with Sarah Oranz was this week. PD this month was an envisioning of and begin planning for next year. Data is being compiled now and will be presented to the Academic committee.

### **Committee Reports**

- **Finance**

Narrative for period ending March 31<sup>st</sup>, 2018 (75% of the year)

#### **Revenues**

Final budgeted revenues are \$6,905,912

Revenues collected to-date are \$6,733,181 which represents 97.5% of the total budgeted revenues for the year.

Revenue Received in March consists of:

State Funds-\$220,290

Local Funds/Interest \$1,032

School Activities \$703

Food Service \$35, 616

#### **Expenses**

The final budgeted expenditures are \$6,892,488

Expenses to date are \$4,847,214 with outstanding encumbrances of \$7,272 which represents 70.43% of the budget

#### **General**

The final installment of the state revenue based on the September 30<sup>th</sup> unit count has been received. A small adjustment will be made for teachers who received certification or advanced degree later in the school year.

March is a 3 pay month, therefore salaries and Other Employment Costs are higher than 2 pay months

Motion to approve the web report made by Celeste Payne, seconded by Maria Matos

- **Governance**

Glenn Continues to work on the by-laws; they should hopefully be done by next meeting

- **Strategic Growth and Development**

Grants have been submitted. There is a call about the Welfare Grant on Friday 11am. The other grants are Laffey McHugh and Arch Cannon will be reported on when we hear from them. Other grants will be applied for next year in the fall.

- **Academics**

The academic committee reviewed old business promotion retention, and that's now posted on the website. The RTI program has been reviewed and recommendations have been made for next year. We are working on pacing guides. All grades minus 4<sup>th</sup> were represented in a discussion about the Utah model, half days in each English and Spanish. This May PD will involve visits to schools that use the Utah model. Planning for teachers will also have less planning as a result. Academic staffing was discussed.

New School calendar has been proposed. Motion to approve 2018-19 calendar made by Maria Matos, seconded by Nora Lewis passed unanimously.

New Kindergarteners will have a full day orientation alone with only K in the building before the day starts with the older kids.

- **Personnel Committee**

We met a couple of weeks ago. In the meeting we put together portions of an org chart, this will be finalized when we know what money can be budgeted towards staff for next year. Academic staff has been prioritized.

Adam has been hired to transition in as Karen transitions out over the course of next year.

### **Old Business**

No Old Business

### **Announcements**

Maria Matos- Sam Beard and Jim Walsh of GIFT will train 5K people in mindfulness. They will be having a get together on May 23<sup>rd</sup>.

Motion to move to executive session made by Scott Sheridan seconded by Maria Matos unanimously approved.

### **Executive session:**

Transparency Time:

Topics:

Demonstration of Google Suite setup for board sharing

Facilities Update

Staffing Updates

Motion to come out of executive session made by Scott Sheridan seconded by Maria Matos, unanimously approved.

Motion to bring the meeting to a close made by Scott Sheridan seconded by Maria Matos, unanimously approved. Meeting adjourned