

**Academia Antonia Alonso Charter School**  
**Board of Directors Meeting Minutes**  
**April 2<sup>nd</sup>, 2014**

**Attending:** Caridad Alonso, Shawn Stevens, Roy Hernandez, Jesús Urdiales, Maria Alonso, Gary Ferguson, Kathy Laskowski, Melissa Browne, Nohora Gonzalez, Brian Fahey, Maria Matos, Bill Hutchinson, Alexis Simms, Debbie Doordan (IS)

Meeting called to order at 5:07 PM.

Motion made by Shawn Stevens to approve minutes from March. Seconded by Bill Hutchinson. Minutes were approved.

- I Resolution of the Board-A resolution regarding our relationship with the CEB. Text is below. This will help the CEB with regards to the financing of the building.

Following discussion the Board adopted the resolutions attached as Exhibit A. Jesús will scan and email a copy to the CEB.

II School Leader Report

a. Personnel

- i. Interviewed eight teacher applicants in March and will be extending offers to some of them shortly. We will be interviewing more applicants this month.
- ii. We are interviewing nurse applicants, as well. The first interview is on April 15<sup>th</sup>.
- iii. Jesús presented a table detailing “Human Capital Management”. This described the different roles at the school, such as librarian, nurse and janitorial staff, and how those costs will be shared between the schools and the CEB. Discussions are ongoing regarding optimal staffing levels and the means for securing staff.
- iv. Have met with Affinity Health regarding services that they might be able to deliver to the school. Have also met with providers that offer services that Affinity does not provide, such as psychological services, speech therapy.
- v. Maria reminded us to be sure that the services offered by providers will be culturally appropriate.

- b. Tour of the CEB will be on April 12<sup>th</sup>, 10:30-12:30. We will be inviting some Board members and some people from the community.
  - c. Academic Committee
    - i. Met this month to continue developing academic, calendar and professional development documents.
    - ii.
  - d. Marketing and Recruitment
    - i. Jesús shared a graphic showing enrollment projections. He will work with Caitlin Dennis to get more specific information regarding the districts that students live in.
    - ii. We will be following up with parents who have applied, but have not returned the intent to enroll form
- III Finance Committee
- i. Nora and Don Liberati are looking at some ideas for streamlining our operations with commercial credit cards and some other ideas.
  - ii. Jesús is working on a grant that is offered by DE DOE for startup funding. This might cover some personnel costs and other items, such as furniture.
- IV CMO Update
- a. Debbie reviewed the monthly deliverables schedule.  
It's important for us to try to get as many students enrolled as possible by Amy 1<sup>st</sup> because our July funding will be tied to our May enrollment numbers.
  - b. Policy manual is undergoing legal review, as is the hand book. They should be here for our May meeting.
  - c. IS is bringing on some new staff, including a Chief Schools Officer and another staff person, as well. They will be interacting with the Board as we get started.
- V New Business
- a. Kathy and Maria M. will serve as a Nominating Committee. We will be looking at adding some new Board members soon.

There were no public members present. There was no public comment.

Motion to adjourn was made by Brian. Meeting was adjourned at 6:17.

The Board moved into executive session.

