



## **BOARD MEETING**

**Minutes– January 23rd, 2019**

**Academia Antonia Alonso**

**Present at the Meeting: Mercedes Alonso, Mayara Costa, Maria Matos, Nora Lewis, Scott Sheridan, Maria Alonso, Karen Thorpe, William Thomas, Theresa Sardella, Celeste Payne**

Meeting called to order at 5:48

### **Approval of January Agenda**

Motion to approve by Maria Matos, seconded by Scott Sheridan, unanimous approval

### **Approval of December Meeting Minutes**

Motion to approve by Scott Sheridan, seconded by Maria Matos, unanimous approval

### **Public Comment**

No Public comment

### **New Business**

No new business

### **Executive Director Report**

**Update-** The last day of School Choice was 1/9 with a total of 158 applications for next year. On 1/7 we had a curriculum night for parents to come and visit and get an overview of what a typical day is like during the course of the school year.

**Admissions and Enrollment-** On the first week of January we had a live feed with 5,800 views with give and take with potential enrollee parents. This is national school choice week. As such, we are celebrating members of the community that have chosen us. Today was welcoming parents day. The rest of the week we will continue to celebrate school choice. Look at the facebook page for more information.

Re-enrollment forms will be going out this week and numbers for potential enrollment will be known in the future. At present, it appears that we will have a waiting list and a lottery for enrollment.

**Other-** Next month is Black History month, 9-12 students will be presenting on Black history. Tonight is “Skate Night”. Last year we raised around \$1,000. We are hopeful this year’s returns will be the same or better.

George Schaub, the new Director of Operations attended the meeting. He’s been on the job for 10 days now. “It’s been a delight”. We will be getting the certificate of Occupancy and make the payment for the HVAC project from the summer.

Testing will be going on in the next few weeks. Parent volunteers are making this process.

We’ve had a PD day with Delaware Professional Literacy. It’s been a fast and very academically focused month which included another visit to the Delaware art museum.

### **Committee Reports**

- **Finance**
  - Halfway through the fiscal year revenues
    - Preliminary Budgeted revenues are \$8,880,034
    - Revenues collected to date are \$7,799,423 or 87 .8% of the total budgeted revenues for the year.
    - Revenue received in December consists of
      - Local School District Transfers & Interest \$1,510,032
      - School Safety and Security \$15,339
      - Federal Funds/Food Service \$6,429
      - Tech Block Grant \$3,481
  - Expenses
    - The final budgeted expenditures are \$8,324,242
    - Expenses to date are \$4,212,722 with outstanding encumbrances of \$136,181, which represents 52.24% of the budget
  - General
    - The projected year end cash balance is projected to be:
      - Net Budgeted Surplus \$171,086
      - Contingency \$145,669
      - TOTAL \$316,755
    - In addition there is a current reserve balance of \$429,567 which will be increased to \$719,429 for summer deferred pay.
    - PCard Total’s were a total of 83 transactions for \$23,754.99 and purchases were made at vendors/places which don’t accept a PO.

Motion to accept the web report made by Scott Sheridan and seconded by Maria Matos approved unanimously.

The finance committee will review the final budget and make a recommendation to the board

- **Governance**
  - No new reports
- **Strategic Growth and Development**
  - Nothing to report
- **Academics**
  - January 9th was the last meeting
  - There was a wonderful presentation on the 9th where two different software packages were presented to the committee.
  - We discussed the cost and struggles around testing including staffing, space and cost. We continue to look into some other programs that might be an alternative.
  - The mastery grading initiative is moving forward.
- **Personnel Committee**
  - The PC met this past Saturday. We have been looking at ways we can attract and retain teachers regarding pay. We have been looking into recruitment strategies as well. HR has been brought in and is working to find talent both online and at live events in the region including one in Washington DC this weekend. Letterman's top 10 list of why to work at Academia.

## **Old Business**

No Old Business

## **Announcements**

We will be having our Feb 2nd full day board retreat.

### **Executive session:**

Motion to move into executive session made by Scott Sheridan, seconded by Celeste Payne. Moved to executive session at 6:26pm

Transparency Time:

Topics:

Next Board Retreat: Strategic Plan, GMQ, Org Chart

Motion to come out of executive session made by Scott Sheridan, seconded by Maria Matos, passed unanimously.

Motion to adjourn meeting made by Scott Sheridan, seconded by Nora Lewis, passed unanimously.

Meeting adjourned at 7:49